

Town of Loch Lynn Heights
211 Bonnie Boulevard
Loch Lynn Heights, MD 21550
Phone: 301-334-8339 Email: lochlynn@shentel.net

APPLICATION FOR ZONING PERMIT

Application No. _____ **Date** _____

Name _____

Pursuant to the provisions of the Zoning Ordinance of the Town of Loch Lynn Heights, Maryland, I hereby make application for a Zoning Permit.

Location of proposed use (address) _____

Type of use proposed _____

Map _____ **Block** _____ **Parcel** _____ **Lot(s)** _____

Present or Previous Use of Land or Structure _____

_____ (a) Sewer Connection Fee (new construction) in the amount of \$ _____ and (b) a Zoning Permit Fee. **All sewer taps are not transferable and the Town of Loch Lynn Heights will need a 10-day notification before a sewer tap can be made. A surveyor site plan is required. The Maryland State Plumbing Code requires that all sewer and water laterals be installed by a licensed plumber and properly inspected prior to being covered.**

_____ (b) New Construction. I remit the Zoning Permit Fee of \$ _____ for any construction that **does require** sewer and/or water service. **A surveyor site plan is required.**

_____ (c) I remit the Zoning Permit Fee of \$ _____ for the construction of an addition to a house, attached or unattached garage that **does not require** sewer and/or water service. **In lieu of a surveyor site plan, a drawing with the construction item with required set backs is required, and property corners must be marked.**

_____ (d) I remit the Zoning Permit Fee of \$ _____ for construction or placement of a fence, sign, deck, porch, utility shed, carport, patio, pool or sidewalk. **In lieu of a surveyor site plan, a drawing with the construction item with required setbacks is required, and property corners must be marked.**

_____ (e) I remit the Special Exception or Variance Fee of \$ _____ and the required Zoning Permit Fee. Attach a written statement explaining reason for request. **If not a variance - in lieu of a surveyor site plan, a drawing with the construction item with required setbacks is required, and property corners must be marked. If more than 10 minutes late to the hearing, the chairman will close the hearing; applicant will have to re-apply for a permit and pay the required fee again.**

_____ (f) I remit the Zoning Fee of \$ _____ for a Home Business Permit.

I have read the information contained in the application and agree to comply with all requirements herein and with the provisions of any and all applicable Town Ordinances.

Name(s) as stated on Deed (Print) _____

Signature of Applicant _____

Address of Applicant _____

Telephone # _____ Cell # _____

ONCE APPROVED, THE DETAILS SHOWN ON THE SITE PLAN INCLUDED WITH THIS PERMIT CANNOT BE ALTERED.

FOR TOWN STAFF ONLY

Receipt of Fee by: _____ Cash ____ Check # _____ Date _____

Pre-Construction Inspection:

Approved: _____ Date: _____

FOR ZONING ADMINISTRATOR ONLY

Zoning Permit Approved: _____ Date: _____

Zoning Permit Disapproved: _____

Reason(s): _____

Signature: _____

FOR MAYOR &/OR COUNCIL ONLY

Approved: _____ Date: _____

FOR STAFF ONLY

Post-Construction Inspection:

Approved: _____ Date: _____
