

**Town of Loch Lynn Heights**  
**COUNCIL MEETING**  
**July 1, 2025**

Mayor Friend called the meeting to order at 5:33, and Max Hill led the Pledge to the Flag. In attendance were Councilpersons Barbara Rexroad, Max Hill, and John Groves, and Clerk Rebecca Friend. Bryce Canfield was absent. Agenda was approved.

**Approval of June Minutes:** Approved after motion by J. Groves, second by B. Rexroad.

**Acceptance of June Financial Report:** M. Hill moved to accept, second by B. Rexroad. Approved, unanimous.

**ACTIVITY REPORTS**

**Sheriff's Office** – Deputy Pritt reported 16 town patrols for June, 8 services and 10 calls. Council discussed traffic issues with bridge repair near RR crossing, and the speed monitor being used on two streets, one week each. Additional speed limit signs are being installed as well.

**Code Enforcement** – Report shows 3 cases closed, 3 new opened, total of 8 at this time. One property that has had recurring debris, trash and rubbish issues has been much improved.

**GCM** – Mayors will meet July 2.

**Grants** – Final order for phase 2 of playground has been submitted. B. Rexroad made motion and J. Groves seconded for \$74,300 deposit (50%) to be sent to Playground Specialists. Approved. Clerk shared quotes for costs of paving, tree removal, fencing and landscaping projects. Still seeking another tree and fencing quote. Council approved up to \$1,200 for removing tree where parking will be located. Motion and second by M. Hill, J. Groves. After discussion, Council decided to use local companies with good reputations - Mt. Top Paving was selected for installing parking areas and walking path at quote of \$23,400, and American Industrial Fence for playground fencing at \$22,560. Motion and second by J. Groves, B. Rexroad. Need for additional surveillance cameras and upgrades to electric for new play area was discussed. Quotes will be sought.

**Mayor's Report**

**Streets & Sewer** – Street signs are being replaced and added. Mayor Friend outlined work that County Roads Dept will be doing this month, including estimates for paving on 2nd Avenue - Paull St. to Lewis St. - \$6,498.00; tar and chip on Alley 1 - Paull to Lewis Street - \$1,500.00; stone on Alley 4 at \$850.00, and Dundee St. repair at \$1,955.00. If tar and chip surface is satisfactory, other alleys may be done the same way. County is providing equipment and manpower. Council approved up to \$15,000 to pay for materials for these projects. Motion and second by J. Groves, M. Hill.

**Correspondence / Meetings** – Mayor and Clerk met with Cinda Savage, accountant, and Shane Grady, CPA, to discuss payroll issues, sewer loan payments. Accountant will begin process for direct deposit of payroll, simple IRA for L. Bernard. Town tree on Tallahassee Street has been marked for removal. DNR issued a permit, as the center of the large oak is dead and falling branches pose a hazard. Council approved the removal; motion by M. Hill, second by J. Groves; up to \$1,600 (lowest bid so far) New, 3-year contract was received from Boal and Associates for accounting services, with \$50 rate increase. (\$1,750 per month) Approved following motion and second by M. Hill, B. Rexroad. To allow more time for payroll processing, our accountant will begin writing pay checks one week later. So that employees will not have a lapse in income, Mayor recommended that they receive a bonus check in the interim – approximately 1 week's pay. Motion and second by B. Rexroad, J. Groves, approved. Mayor and Clerk attended ALGAR meeting/dinner.

Mayor provided Maintenance Report.

**OLD BUSINESS:**

**Town Mayor & Council Salary Increase** – Tabled once again, as there are more pressing agenda items.

**Zoning Ordinance Violation** – Large earth disturbance at 600 Block of Seneca Ave - was ordered by MDE to comply with County and Town regulations. Has not responded.

**Trail Work Day** – Volunteers will be needed. Work was postponed due to wet conditions.

**Yard Sale** – Community Yard Sale will be held on Friday and Saturday, July 11 and 12, 9 am to 5 pm. Residents will be offered the options of selling from their property or reserving a table at the pavilion for \$10. A dumpster will be provided at the end of the day on Saturday for items that are to be discarded. Barbara Rexroad brought the banner that will be hung at the welcome sign. She was reimbursed for the \$60 cost.

**Town Website update** – Website is operational; will be updated regularly. Additional pages will be added. May be found at [www.lochlynnhgts.gov](http://www.lochlynnhgts.gov)

**NEW BUSINESS:**

**Sewer Rates** – Mayor Friend stated that sewer rates need to be raised so that the system is paying for itself. Costs to the town have increased significantly since the last rate increase, almost 20 years ago. He proposed increases of 5%, 5% and 3% over the next 3 years, similar to what Mtn. Lake Park is doing. This will require an Ordinance change, and then rates could be set by Resolution.

**Next Regularly Scheduled Council Meeting August 5, at 5:30 pm.**

**Public Comment** - none

Meeting was adjourned at 7:19 following motion by B. Rexroad, second by J. Groves.

---

Rebecca C. Friend, Clerk / Treasurer  
August 5, 2025

---

Larry F. Friend, Mayor